

Minutes Of Meeting Held On Wednesday 15th December 2018

Present

Cllr Neil Farbon
 Cllr Shirley Firth
 Cllr Andy Notman
 Cllr Terry Huggins
 Cllr Andrew Pendered
 DCllr Graham Bull

Sarah Mizuro, Clerk
 Two members of the public

	Action
<p>102. Apologies and reasons for absence– Cllr Reynolds, Cllr Marr, CCllr Steve Criswell, CCllr Jill Taverner – Unanimous vote to accept apologies. The clerk was reminded by Cllr Farbon to send meeting agendas to District and County Councillors and to check the relevant email addresses were correct.</p>	SM
<p>103. Declarations of Interest– None.</p>	None
<p>104. Public Forum– A member of the public commented that there were a number of dog bags being left in the grass opposite the pond. All the bags found were yellow. Cllr Farbon suggested that this was included as an item on the next newsletter. DCllr Graham Bull joined the meeting at 19:40, he reported that continued political uncertainty at government level around Brexit has meant that the District Council is still unable to confirm over budget for 2019. DCllr Bull updated those present on the query raised by Cllr Huggins at the previous meeting about a waste burner facility at the Envar site. He relayed that the Planning Enforcement team had found no evidence of such a facility on site. Cllr Farbon asked whether the proposed alterations to the local plan would have any specific effect on Woodhurst. DCllr Bull replied that as Woodhurst is a designated Small Settlement none of the changes would impact on the village. He also reported that he could confirm the County Council refuse centres would remain open.</p>	NF
<p>105. Minutes -.The minutes of the last meeting were agreed and signed.</p>	None
<p>106. Finance –A report was presented and the bank statements checked and signed from Unity Trust Bank, the Barclays statement has not been received. Queries from the External Auditors have been received and dealt with by the clerk. The clerk has still not received a reply regarding VAT returns. Cllr Farbon asked that the clerk chase up HMRC to ascertain a likely timescales on payment. Payments agreed: 17. J.J. Garden Maintenance £87.50 A reserve of £5000.00 is allocated for the LHI bid contribution.</p>	SM
<p>107. Unity Trust Bank / Barclays Transfer – Cllr Farbon informed the meeting the Barclays current account could not be closed as this account number had been given to the inland revenue for the VAT return, therefore until this was completed it needed to remain open. It was agreed that all monies bar £1.00 would be transferred to Unity Trust Bank, Cllr Farbon to organise.</p>	NF
<p>108. Health & Safety – No issues reported.</p>	None

<p>109. GDPR – Cllr Farbon informed the meeting that as per correspondence previously agreed and circulated to all Concillors, the historical planning application documentation had been securely shredded and confirmation that this has been done has been received. The clerk raised the point that at a previous meeting it was agreed to add a text footnote to all council emails regarding the Council's GDPR policy. The clerk to send examples to Cllr Notman who will then implement.</p>	SM / AN
<p>110. Public Rights of Way – Cllr Notman reported that the damaged kerbstone by the pond had been repaired.</p>	None
<p>111. Planning Applications – A planning application was received this morning but as this has not be displayed on the agenda it cannot be discussed. An extraordinary meeting will be scheduled for January to discuss this.</p>	SM
<p>112. Maintenance – No issues.</p>	None
<p>113. Traffic Calming/ LHI Bid -Cllr Farbon informed the meeting that the application will be reviewed by a panel tomorrow. A verbal submission has been given by Cllr Farbon. The outcome of this will be discussed at the next meeting.</p>	All
<p>114. Village Hall – A meeting of the Village Hall Committee has been held but there are no issues to report.</p>	None
<p>115. Litter Bins – There has been an issue with the litter bin in West End not being emptied. Cllr Farbon has contacted Operational Services and has been advised that this is not an HDC bin, the cost of a contract to empty this and the other Parish Council owned bin is £500 per year. The Councillors discussed if these bins were needed and it was decided that they were well used and so should be kept. Cllr Farbon has obtained a quote from JJ Garden Maintenance to empty both bins for £100 per year. This was agreed with Cllr Farbon proposing and Cllr Firth seconding.</p>	None
<p>116. Bus Shelter – To be discussed at the next meeting.</p>	SM
<p>117. Planning Training Forum – Cllr Farbon attended the first HDC planning training forum and reported that the Parish Councils will be required to give more detailed reasons for submissions for or against planning permission decisions made as per the document recently circulated to Councillors. The next forum will be held in March and there are two places booked for Councillors to attend. Clerk to circulate details of the March course.</p>	SM / All
<p>118. Clerk Training – This is to be moved to mid 2019.</p>	SM
<p>119. Chairman – Cllr Farbon has emailed all Councillors a letter explaining his intension to resign from the Parish Council at the February meeting due to relocating. A new chairman will be appointed at this meeting.</p>	All
<p>120. Correspondence – See correspondence log.</p>	None
<p>121 . Items for the next meeting – LHI Bid, Internal Audit Risk Assesment, Booking of Village Hall.</p>	SM

There being no further business the meeting closed at 20:10

The Next meeting will be held on Wednesday 13th February 2019.